# Spanish Courses



**DATES PRICES 2021** 



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# GENERAL SCHOOL DATA INFORMATION

Founded in 1995

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Business Development Director: Alex Doldán I alex@tlcdenia.es

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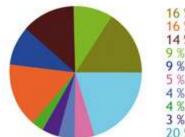
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NATIONALITIES:

16 % German

16 % Italian 14 % Russian

9 % English

9 % French

5 % Canadian

4 % Dutch

4 % Swiss

3 % American

20 % Others

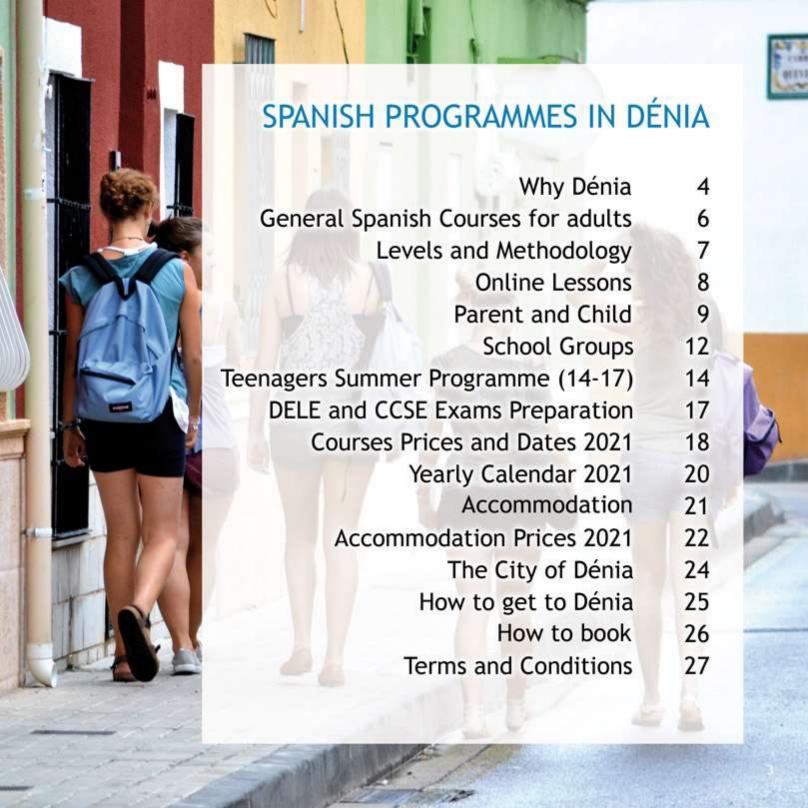
MAX. NUMBER STUDENTS PER CLASS: Adults 10 (average 3-5) teenagers and children 12 (average 5-6) High season: July NUMBER OF CLASSROOMS: 8 NUMBER OF STUDENTS IN SCHOOL: Low season (Oct.-Dec.) 25. High season (July-August) 75





# SCHOOL CHARACTERISTICS

TLCdénia is a family-run boutique school located in Dénia, at the heart of the Region of Valencia, between Valencia and Alicante and less than 100 km from both international airports. Its privileged location, between the Mediterranean Sea and the Montgó Natural Park, the excellent climate conditions, with an average of 18° C, and its famous gastronomy recognized worldwide by UNESCO, converts Dénia into a unique area. As a school, we have more than 34 years of experience teaching languages with high quality premises and we are accredited by Instituto Cervantes and an active member of FEDELE among other associations. We pride ourselves on providing personal service in small groups, which allow staff and teachers to get to know students as individuals and tailor their lessons and styles to meet their personal needs. Our most popular language programmes are "Parent & child" for the entire family, "Teenager Summer Programme", and adult intensive courses. We also provide these programmes in English during summer. Studying with us in Dénia is an unforgettable experience and everyone loves to come back!



# Why tlcdénia?

## CONFIDENCE

34 years' experience in education. Loyal, long standing personnel. Excellent Customer Care Standards.

## **APPROACH**

We take care of every detail. We pay attention to the needs of every student.

## **EXTRA SERVICES**

Authorized DELE Diploma and CCSE examination centre.
Recognized by Bildungsurlaub project.
Course packs available for families.
Conservation and Social Projects- Volunteering programme.
A wide range of private accommodation options.

## **AMENITIES**

2 International airports: Alicante and Valencia.Airport transfers.24 h emergency number.

## **FLEXIBILITY**

Requests for special classes or timetables are met.

## LOCAL AREA

20 km of beaches - Nature - Good weather - Short distances. A healthy, safe and relaxing environment.

# SPANISH COURSES GENERAL LIST



# **ADULTS**

**INTENSIVE 20** 

20 LESSONS PER WEEK / 4 LESSONS A DAY

**INTENSIVE 30** 

INTENSIVE 20 + 10 LESSONS PER WEEK / 6 LESSONS A DAY

**INTENSIVE 20+5** 

INTENSIVE 20 + 5 PRIVATE LESSON PER WEEK

(For specific purposes : business, or culture)

LONG TERM COURSES Students staying for long periods

PRIVATE LESSONS AND ON LINE LESSONS

MEDICAL SPANISH / SPANISH LANGUAGE AND CULTURE

# **FAMILIES**

PARENT AND CHILD

Children: Language course + Activities or Language course + Sailing

# **JUNIORS**

TEENAGER SUMMER PROGRAMME (14-17 years old)

SCHOOL GROUPS

# DELE

DELE AND CCSE\* EXAMINATION AND PREPARATION CENTRE

DELE EXAM PREPARATION, INTENSIVE 20 + 10 DELE LESSONS PER WEEK

10 DELE LESSONS PER WEEK (DELE A2 and CCSE is required to gain your Spanish nationality).

# GENERAL SPANISH COURSES FOR ADULTS

## COURSES INFORMATION:

Lessons from Monday to Friday. 1 LESSON = 45 minutes

#### LEVELS:

A1-C2 (except business and culture: B1 level required)

## STARTING DATES:

Every week (except for beginners: check dates)
Length of the course: 1 to 48 weeks
(check the long-term courses prices)

Courses include a level test, a course book on loan, supplementary teaching material, attendance certificate, wifi, and social and cultural extracurricular activities.

Thanks to our Spanish courses and activities plan, you will not only learn the language but you will also get involved in Spanish culture!

We offer Intensive Spanish courses for all levels and ages. Choose the best option for you:

#### INTENSIVE 20

Standard course:

20 lessons per week / 4 lessons a day

#### INTENSIVE 30

More intensive:

20 + 10 lessons per week / 6 lessons a day INTENSIVE 20+5

20 lessons in a group + 5 Private lesson per week (for specific purposes such as business and culture)

LONG TERM COURSES

Students staying for long periods

## PRIVATE LESSONS

We also teach on Skype! Packages of 10, 20 or 30 lessons



# LEVELS AND METHODOLOGY



		ESSONS	WEEKS	HOURS	
LEVEL			>	도	
BUCIAL	A1.1	40	4	60	
INICIAL A1	A1.2	40	57780	00	
ELEMENTAL A2	A2.1	60		90	
ELEMENTAL AZ	A2.2	60	6		
INTERMEDIO BA	B1.1	100	40	150	
INTERMEDIO B1	B1.2	100	10		
INTERNERIO AVANT. PO	B2.1	120	45	180	
INTERMEDIO-AVANZ. B2	B2.2	120	12		
AVANZADO C1	C1.1	140	4.4	242	
AVANZADO CT	C1.2	140	14	210	
PERFECCIONAMIENTO C2	C2.1	160	1202	1233	
PERFECCIONAMIENTO CZ	C2.2	160	16	240	

# Methodology and school

#### FOR ADULTS:

Our methodology is based on a combination of several approaches, which centre on communication skills. We follow "Spanish for foreigners" guidelines which are structured according to the various levels stipulated by the European Framework and "Instituto Cervantes". We offer all levels: A1-A2-B1-B2-C1-C2.

#### FOR CHILDREN AND TEENAGERS:

We can offer any level required but the classes can also be organised so that they follow the children's current school curriculum. Children are able to bring their own material. Multimedia material is also available as an optional activity.

## COMMUNICATIVE METHOD:

The basis of our methodology is communication. Our objective is that the student will be able to use the new knowledge in the correct way. In view of this, as well as studying grammatical structures and linguistics, we stress the necessity of achieving communicative competence.

To reach the goals of the students the school has developed a methodology based on the functional use of the language and by the end of the course the student will have learnt, not only about the culture, but also about the social life offered in Spain.

# **ONLINE LESSONS**



Any place is ideal for learning Spanish!

This programme is specifically aimed at students who want to learn Spanish but are unable to attend a class-room-based method of study.

TLCdénia offers an accredited Instituto Cervantes language course in the form of private lessons with Spanish online teachers. All of them are qualified teachers and they also teach online.

Both new students and previous ones can benefit from this course and take the opportunity to review, ask questions and expand their knowledge of the Spanish language.



Visit our online lessons website: tlcdeniaonline.com

## ADVANTAGES:

- Native, qualified and experienced teachers.
- Flexible hours (mornings and afternoons).
- Ability to change or postpone classes if needed.
- Classes are adapted according to the needs of the student.
- Digital course material.
- End-of-course completion certificate.
- Duration: Minimum 5 lessons Level of Spanish:

A1 - C2

Start dates: All year
 Children and adults





Our family programmes combine Spanish courses for both adults and children, enabling the whole family to come to Spain together. Courses are organised so that parents and children can learn the language while enjoying a holiday together. Adults Intensive course 20 lessons in adult groups. Children participate in cocktail option A or B but have the same schedule as their parents.

#### FOR PARENTS

PARENTS AND CHILD'S PROGRAMME	AGE	PERIOD
INTENSIVE 15	+16	July and August
INTENSIVE 20	+16	All year
FOR CHILDREN (English or Spanish)		
SUMMER COCKTAIL OPTION A LANGUAGE + ACTIVITIES	5-10	From mid-June to the end of August
SUMMER COCKTAIL OPTION B LANGUAGE + SAILING	8-13	July and August
INTENSIVE 20 - JUNIORS	11-15	From mid-June to the end of August
JUNIOR COURSE MINI GROUP 1 - 4 CHILDREN	5-15	September to June

# PARENT AND CHILD PROGRAMME

Learning a language with the whole family in Dénia

WEEKLY SCHEDULE for Mini-groups Option A (Sept-June) and Option A and B (July and August)

## CHILDREN COCKTAIL A:

CHILDREN COCKTAIL A (5-10) and MINI-GROUP (5-15) 2 Language lessons + break + 2 activities (Arts and crafts workshops, excursions and games). N° OF STUDENTS: 4 to 12 students

It includes: MATERIALS (books, photocopies, craft material and tools) BREAK (juice, milk, biscuits or sandwiches). TRANSFER to and from the craft workshop and excursion venues and certificate of attendance.

TIME 9:30 - 11:00	MONDAY	TUESDAY TWO	WEDNESDAY  LANGUAGE L	THURSDAY ESSONS	FRIDAY
11:00 - 11:15		BREA	AKFAST INCLUDED	D	
11:15 - 12:45 MINI GROUP and OPTION A	ARTS and CRAFTS WORKSHOPS	A city centre tour with the aim to learn urban vocabulary	ARTS and CRAFTS WORKSHOPS	A trip to the beach to play and learn sports vocabulary	Outdoors games: wide variety of outdoor activities.





Official Sailing School in CLUB NAÚTICO DÉNIA. Nautical activities and sailing. All of these activities are sea based. All necessary equipment will be provided and children will learn all the basics of sailing: rigging, launching, maneuvering, handling, coming ashore, boat care and storage as well as safety rules.

# CHILDREN COCKTAIL B (Age: 8 to 13) only July-August

2 LANGUAGE LESSONS + BREAK + 2 SAILING LESSONS SCHEDULE: Monday to Friday from 9.30 am to 2 pm

N° OF STUDENTS: 4 to 12 students in the language classes and a maximum of 6 students per boat during the sailing lessons. It includes transfer to the sailing club, registration and licensing at the sailing club, sailing equipment, certificate and federation license, accident insurance and certificate of attendance.

# SCHOOL GROUPS

# tlcdénia

Being a family run school, we can provide the proactive quality assurance that many parents seek for their children and their own relationship with a school. The privileged location of Dénia, between the Mediterranean and mount Montgó (declared Natural Park), short distances and safe environment makes Dénia a unique area to spend a linguistic vacation.

20 - lesson Spanish course per week
Certificate of Attendance
Course books or class material
Free WIFI in the school
Free for group leaders
Full programme of activities and excursions

Accommodation with: host families/Residence Full-board Return transfer from Valencia or Alicante airports to Dénia 24 h emergency contact number Health insurance



# **ACTIVITIES PLAN:**

Personalized to meet the group's needs.

#### BASIC ACTIVITIES PACK

Includes a workshop consisting of cooking and tasting a traditional Paella; a cultural visit to Dénia's Castle and museum, beach games, hiking, cultural games in the city...

## PLUS ACTIVITIES PACK

Aimed at those groups interested in being more involved, this Pack includes everything in the Basic Pack, plus one of the following: bike excursion, paddle surf, kayaking, sailing trip,

Light Painting workshop with professional photographers.

Another activity could be considered upon request.

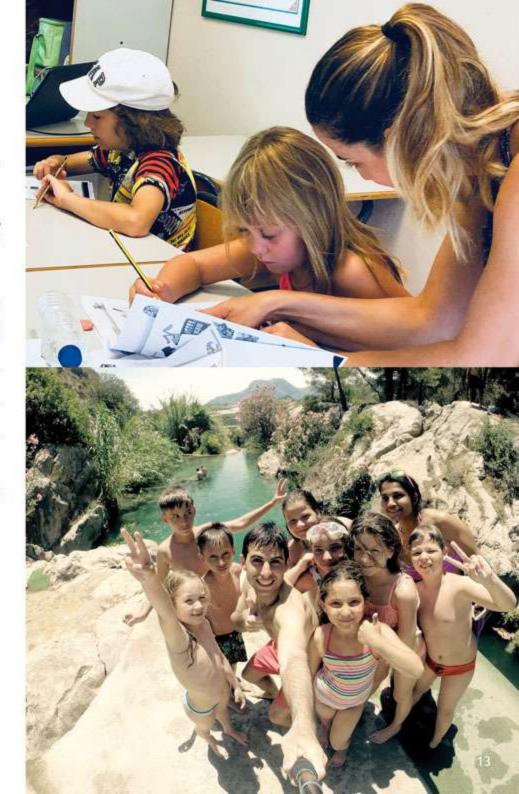
# **GROUP EXCURSIONS:**

#### DAY EXCURSION

Excursion to Valencia Aqualandia Water Park Terra Mítica Theme Park

#### HALF-DAY EXCURSION

Delightful towns: Castell de Guadalest, Jávea, Altea Les Fonts de l'Álgar: Natural area with waterfalls.



# TEENAGERS SUMMER PROGRAMME

(14 - 17 YEARS OLD)

TLCdénia organises everything. ACCOMODATION: host family full board.

# WHY DÉNIA IS THE PERFECT DESTINATION FOR TEENAGERS

Friendly and safe atmosphere

- Short distances between host families, the school, the leisure area and the beaches
- Wide range of water and land-based activities available
- Nice sandy and rocky beaches
- Fun environment: great Activities Plan included
- Linguistic trip an unforgettable experience.

# PROGRAMME INFORMATION

20 lessons a week.

MAXIMUM PER CLASS: 12 (Average 5-7)

Full-board accommodation with a host family in double room.

Arrival Sunday. Departure Saturday.

Transfer from Alicante or Valencia:

(Between 9:00 am and 10:00 pm).

One excursion a week. Daily sport and leisure activities supervised by a TLCdénia leader.

24 h Emergency contact number.

Civil Liability Insurance and Accident Insurance included.







# TEENAGERS SUMMER PROGRAMME 27th June to 14-17 years

PROGRAMME	1 WEEK	2 WEEKS	3 WEEKS	4 WEEKS	SINGLE ROOM
INTENSIVE 20	170 €	330 €	470 €	620 €	50 € Per Week
FULL PACKAGE	700 €	1160 €	1650 €	1995 €	
DAY CAMP*	260 €	475 €	660 €	850 €	Extra Night: 30 €

<sup>\*</sup> Same as teenager programme without airport transfer or accommodation. Full package includes accommodation in double room.

# **EXAMS PREPARATION**

# DELE (Diploma de Español como Lengua Extranjera)



The DELE Diplomas are internationally recognized, and enjoy great prestige not only among public and private educational institutions and authorities, but also in the business world and chambers of commerce. In many countries, the DELE have been adopted by departments of education and official institutions of learning as a complement to their own assessment programmes. They are ideal for furthering your career and access to education, both in Spain and in other countries where the examinations are given.

## DELE AND CCSE EXAMINATION CENTER

You can register for these examinations in Dénia and take the exam in Dénia, as TLCdénia is an official examination centre.

## 10 DELE EXAM PREPARATION LESSONS

METHODOLOGY: These classes cover all aspects of the DELE exams and concentrate on studying exam technique, official past exam papers and continually correcting exercises derived from them.

## INTENSIVE 20 + 10 DELE LESSONS

20 General Spanish lessons + 10 DELE exam preparation lessons.

METHODOLOGY: This very complete course combines general Spanish lessons with DELE exam preparation classes. The general Spanish lessons cover grammar, vocabulary and various activities to practise the language in all areas. The DELE exam preparation lessons concentrate on studying past exam papers and exam technique.



# CCSE (Conocimientos constitucionales y socioculturales de España).

In order to acquire the Spanish nationality, you need to pass two exams: DELE EXAM (minimum level A2) and the CCSE. We are an examination centre and can prepare you for both exams.

## DELE EXAMS PRICES SPAIN

A1	108 €	C1	205 €
A2	130 €	C2	220 €
B1	160 €	A2-B1 schools	160 €
B2	190 €	CCSE	85 €

## \*Registration from 14th November 2019

# **DELE EXAMS DATES 2021**

Sitting	gs Levels in	FEDELE centres	DELE	Exam day in Spain	Enrolment dates*
FEBRU/	ARY	A2	Friday	19/02	Until 13th January
APRIL	Adults: A	1, A2, B1, B2, C1	Friday	9/04	Until 10th February
		1 schools: not available in Dénia) (A1 & C1 not available in Dénia)	Friday Saturday	21/05 22/05	Until 17th March
JULY	(not available in Dénia)	A2, B1, B2, C1 (not available in Dénia)	Friday	9/07	Until 12th May
SEPTEA	MBER	A2	Friday	10/09	Until 14th July
остов	ER Adult	s: A2, B1, B2	Friday	8/10	Until 25th August
NOVEM	BER Schools:A1 & A	2/B1 (not available in Dénia)	Friday	12/11	Until 6th October



## 2021 PRICES

REGISTRATION FEE: 40 € (For all courses) 1 LESSON = 45 MIN.

SPANISH COURSE	1 Week	2 Weeks	3 Weeks	4 Weeks	5 Weeks
INTENSIVE 20	170 €	330 €	470 €	620 €	725 €
INTENSIVE 30	245 €	460 €	670 €	870 €	1050 €
INTENSIVE 20 + 5	295 €	575 €	815 €	1.060 €	1300 €
DELE PREP. 20 + 5 *	295 €	575€	815€	1.060€	1300€

\*Preparation of DELE in group (average 2-3 students) dates take place 4 weeks before the date of the exam. Students can book private lessons for preparation on different dates.

# LONG TERM PRICE

Students staying for long periods will benefit from a discount. The price they have to pay at the beginning of the course, if they want to have this discount, is THE TOTAL AMOUNT OF THE WEEKS THEY TAKE (This discount is only available when paying upfront for the complete long-term course).

PRICE PER WEEK	5 - 11 weeks	12 - 23 weeks	24 - 35 weeks	36 - 48 weeks
INTENSIVE 20 - LONG TERM	145 €	140 €	135 €	130 €
INTENSIVE 20 + 5 - LONG TERM	260 €	255 €	250 €	245 €

# PRIVATE AND ONLINE LESSONS

PRIVATE CLASSES	10 LESSONS	20 LESSONS	30 LESSONS
1 student	330 €	550 €	750 €
2 students	370 €	700 €	930 €
Online Lessons	300 €	500 €	720 €



# PARENT AND CHILD PROGRAMME

FOR PARENTS	AGE	PERIOD	1 week	2 weeks	3 weeks	4 weeks
SPANISH - Intensive 20	+18	All year	170 €	330 €	470 €	620 €
FOR CHILDREN (Spanish)						
Summer cocktail *Option A Language + multiactivities	5 - 10	8/06 to 21/08	175 €	320 €	450 €	580 €
Summer cocktail *Option B Language + sailing	8 - 13	29/06 to 21/08	260 €	500 €	710 €	920 €
Intensive 20 Juniors	11 - 15	15/06 to 21/08	170 €	330 €	470 €	620 €
Junior Course Mini group 1 - 4 children	5 - 15	Sept. to May	275 €	550 €	825 €	1.100 €

# YEARLY CALENDAR

2021

- START DATES FOR BEGINNERS
- PERIOD OF COCKTAIL A (7th June to 20th August)
- PERIOD OF COCKTAIL B (28th June to 20th August)
- OFFICIAL HOLIDAYS
- CHRISTMAS HOLIDAYS
- \*START DATES FOR TEENAGERS SUMMER JUNIOR PROGRAMME

Teenager summer programme students with some knowledge of Spanish can start any Monday. Revise dates for beginners.
Online courses all year.



# **ACCOMMODATION**

## FLAT SHARING

This is the most independent option. You have your own room and share all the communal areas: the sitting room, the kitchen, the bathroom, the toilet... Some of our flats have Spanish students that live in the flat, which offers the opportunity to practise Spanish at home.

## PRIVATE APARTMENT

#### CITY APARTMENT

Comfortable and modern 5-15 minutes' walk from the school 20 minutes to the beach

#### BEACH APARTMENT

Apartments situated in Las Marinas Beach, one of the best beaches in Dénia and a great location for relaxing and having fun. A public bus stop is 5 minutes from the apartment.

## HOST FAMILY

Living with a family can be a very interesting way to get to know the Spanish way of life 5-15 minutes' walk from the school.

## HOSTEL

Charming establishment in the historical centre of Dénia. Close to the beach (10 min. walk), Castle, Port, bars, restaurants and shops.

# tlcdénia



# ACCOMMODATION PRICES 2021 (Price per week and complete apartment)

TYPE	PLACE	02/01 - 29/05 19/09 - 1/01	30/05 - 18/07 22/08 - 18/09	11/07 - 21/08
1 bedroom	Beach	350 €	650 €	990 €
2 bedrooms	Beach	450 €	790 €	1100 €
1 bedroom	City	300 €	400 €	550 €
2 bedrooms	City	400 €	500 €	650 €

# PRIVATE APARTMENTS:

INCLUDED: Fully equipped for a comfortable stay. Wifi, bed linen, blankets and towels. These prices are inclusive of the cost of air-conditioning, electricity, water and gas on the understanding that there is reasonable usage.

NOT INCLUDED: Cleaning.

You can book cleaning services.

CHECK IN: Sunday, after 4:00 p.m.

CHECK OUT: Saturday, before 10:00 a.m.

25% of total apartment cost must be paid at booking in order to block it. A refundable deposit of 150 € may be required at check-in at the school to cover possible damages in the property. If any damage is noticed on arrival, please inform the school within the first 48h from arrival.



# **INFORMATION FLATSHARES:**

INCLUDED: bed linen, blankets, use of kitchen and laundry room, shared bathroom and TV. Wifi also available in some apartments.

NOT INCLUDED: Towels. Air-conditioned flats are available at an extra of 15 € per week.

CHECK IN: from 14:00 p.m. on the Sunday prior to the first day of class (Monday)

CHECK OUT: at 10:00 a.m. on the Saturday following the last day of class (Friday).

For those students who need extra days, there will be an extra cost per day. In low season, it is not possible for a single person to book a double room.



SHARED FLAT	LOW SEASON		HIGH SEASON	EXTRA DAY	
	1 - 4 Weeks	5 + Weeks	27/06 - 21/08		
SINGLE ROOM	120 €	90 €	170 €	35 €	
DOUBLE ROOM	100 €	80 €	135 €	25 €	

## SPANISH HOST FAMILY

(Price per person / per week)

	HALF BOARD	Extra day	FULL BOARD	Extra day
Duration	1 week		1 week	
Spanish family (single room)	195 €	35 €	225€	40 €
Spanish family (double room)	175 €	30 €	200 €	35 €





# THE CITY OF DÉNIA

Dénia is an enchanting and friendly town situated on the Mediterranean coast between the cities of Alicante and Valencia. Among the many benefits of this area we would like to highlight the 322 sunny days a year and an average temperature of 18° C or 65° F. The town has a resident population of approximately 50,000 inhabitants. Although during the summer months many more people, of all nationalities, come to enjoy this sunny area.

Dénia has 20 kilometres of coast. To the north, fine sandy beaches; to the south rocky, precipitous beaches, such as Las Rotas Beach, which has a great many small coves and areas of great beauty. Every year these beaches are awarded the European Union blue flag, which is only given to clean and well equipped beaches.

This area evokes previous times and cultures which remind us that Dénia has been ruled by the Moors, Romans, Carthaginians and Iberians. As proof of the constant passing of civilizations we now enjoy the examples of architecture which have been left, the best of which is the magnificent castle overlooking the town.

# HOW TO GET TO DÉNIA

# tlcdénia

## FROM THE AIRPORT

## ARRIVING AT L' ALTET AIRPORT, ALICANTE



## Airport to Alicante city:

There is a regular bus service from the airport to the city of Alicante. You can check the timetable at Subús. You need to get off at Alicante bus station.

#### Alicante to Dénia:

There is a direct bus service from Alicante bus station to Dénia, which takes approximately 1 hour and 45 minutes. There are however, many bus routes that leave Alicante and service Dénia, but these tend to take longer as they make many stops along the way. Please check bus times at Alsa.es. Dénia bus station is very close to TLCdénia and the accommodation offered in the town.

## ARRIVING AT MANISES AIRPORT, VALENCIA

## Airport to Valencia City:

There is a metro line connecting the city of Valencia to the airport. You can check the timetable here at metro de Valencia.

To get to Valencia bus station (C/ Menéndez Pelayo, 20) from the airport via metro, take the green line and change at the "Angel Guimera" stop to the yellow line (direction Liria Bétera). Get off at the "Turia" stop and the bus station is located nearby. It is also possible to take a taxi from the airport to bus station. The fare is between 15 and 20 €.

## From Valencia to Dénia:

There are many bus services from Valencia bus station (C/ Menéndez Pelayo, 20) to Dénia, with the shortest journey time being approximately 1 hour and 45 minutes. Please check bus times at Alsa.es and type in 'Valencia' as the point of origin in order to see the many different services available. Dénia bus station is very close to TLCdénia and the accommodation offered in the town.

## SCHOOL AIRPORT TRANSFER

TLCdénia offers you a pick-up service to both international airports Alicante or Valencia Arrival details such as (date, time, place and flight number) are required at least two days before the arrival. Price: 130 € one way: 260 € return transfer (1 or 2 people).

# **GETTING TO DÉNIA BY CAR**

If travelling along the AP -7 motorway, take exit n° 62 (sign posted Dénia - Ondara), located between Valencia and Alicante. If travelling along the N-332 national road, on reaching the town of Ondara take the exit C-311 towards Dénia.

# **HOW TO BOOK**

Enrolling is easy. You can do it through our online booking. To book a place on a course, please send us the application form (one for each student) together with a deposit of  $100\mathfrak{C}$  for the course or  $200\mathfrak{C}$  for course + accommodation. (If you wish to book a private apartment please send us  $100\mathfrak{C} + 25\%$  of the accommodation fee). This deposit will be deducted from the total.

Full payment must be paid at least two weeks before the start of the course.

BANK TRANSFER to: (Please make transfer free of bank charge)

TLCdénia

Bank Office: BANCO SABADELL. Avenida Marqués de Campo, 25

03700 DÉNIA SPAIN

IBAN: ES73 0081 0615 7900 0143 0748

Swift Code: BSAB ESBB

Please, do not forget to read the terms and conditions.



## ONLINE PAYMENT WITH CREDIT CARD

We offer the possibility of making an online payment with credit card (VISA or Mastercard). We will send you a link with the quantity to be paid and you only need to fill the information about the student and the card. It is a safe method.

## CONFIRMATION AND PROCEDURES

When we receive your enrolment form we will send you a confirmation letter and your invoice with the details of the services requested. Details of accommodation: We will send these 10 days before the course starts. In summer it may be a little less. Please let us know where you wish us to send this information. If payments are not made in advance we cannot issue the accommodation address. Keep your receipts as it is necessary to present them on arrival. Extra payments: if there is an extra payment to be made on the first day of the course.

# TERMS AND CONDITIONS

#### BOOKING AND PAYMENT

Registration will be completed after receiving at least 100 € deposit for the course or the 200 € deposit when accommodation is involved.

For the private apartments, the deposit consists of 25% of the total amount. This type of accommodation has special cancellation charges.

All other course and/or the accommodation fees must be received at least 21 days before the start of the course. The deposit is deducted from the total amount owing. Please make bank transfer with no charges to:

TLCdénia Bank Office: SABADELL

C/Marqués de Campo, 25, 03700, Dénia, Spain

IBAN: ES73.0081.0615.79.0001430748

Swift BIC: BSAB ESBB

(You must make the transfer free of charge)

## **GROUP AND TIMETABLE CONDITIONS**

Groups are between 3-10 students. In the case of a group of a particular level being less than 3 students, the centre promises to still offer the course but at a reduced number of lessons. For example: 3 - 8 students 4 lessons, 2 students 3 lessons and 1 student 2 lessons. Classes are held from Monday to Friday during the mornings or afternoons, depending on various circumstances such as level, number of students, groups, etc. Students will be informed of their timetables on their first day of class. Classes start any Monday. Absolute beginners must start on one of the specific starting days indicated in "Dates and Fees" section of this guide. The minimum age required for our courses is 16 except on those especially for younger students 6 to 16 years old and private classes.

## **BANK HOLIDAYS**

The school is closed on national and local bank holidays. Classes that would have been given will be partly made up over course of the week.





#### CANCELLATIONS

Any cancellations must be made as soon as possible. If made 21 days or more before the start of the course, a 60 € cancellation fee will be charged. If made 20 days or less before the start of the course, a 100 € cancellation fee will be charged (or 200 € in cases where accommodation was also booked). The programmes for children Cocktail A (from 5 to 10 year olds) and Cocktail B (from 8 to 13 year olds) can only be cancelled up to 7 days before the beginning of the course. Once your course has begun, no refunds will be given. If for health or other justifiable reasons a student is forced to cancel or postpone their classes, the school will offer them the opportunity to complete their studies at a later date, within a period of 1 year starting from the cancellation date. Under no circumstances will this option give grounds for a refund unless the student has valid cancellation insurance cover.

## BEACH APARTMENTS CANCELLATION FEES

In the unlikely case of the client cancelling their booking, the school reserves the right to charge the following cancellation fees:

- 25 % of the total of the booking if cancelled up to 21 days prior to arrival.
- 50 % of the total of the booking if cancelled between 21 and 7 days prior to arrival.
- 100 % payment of the booking if cancelled 7 days or less prior to arrival.

No refund is given if the student vacates their accommodation of their own accord before the end of their stay.

## MODIFICATIONS

If you have to change your course dates, the type of accommodation or some other element of the course we can reorganize it, as long as it is in the same year and with no extra charge. If this happens 15 days before the start of the course there will be a further charge of 30 €. In the event that the school has to close during some time due to force majeure, the center will offer online lessons.

## COMPLAINTS

If the student has a complaint related to accommodation or to the course, the school must receive written notification of it within 3 working days after the original incident.



















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